

PROCEDURES FOR THE APPOINTMENT AND/OR REAPPOINTMENT OF THE DIRECTOR GENERAL¹

Article 11 of the IMSO Convention provides that the IMSO Assembly shall appoint a Director General. Article 12 of the IMSO Convention provides that the term of appointment of the Director General shall be for four years or such other term as the Assembly decides, and that the Director General shall serve for a maximum of two consecutive terms unless the Assembly decides otherwise, and that the Director General shall be the legal representative of the Organization and Chief Executive Officer of the Directorate, and shall be responsible to and under the direction of the Assembly.

1 APPOINTMENT OF THE DIRECTOR GENERAL

1.1 At least one year before the expiration of the term of office of the current Director General and at least nine months in advance of any session of the Assembly at which the appointment of the Director General is to be considered, the Chair of the Assembly shall write to all Parties inviting nominations for the post of the Director General, requesting details of each candidature. The functions of the Director General, as approved by the Assembly², and general terms of employment shall also be provided.

1.2 Nominations shall be sent to the Chair of the Assembly and shall be received by a deadline which is six months in advance of the Assembly session.

1.3 No later than one month after the deadline for the receipt of nominations, the Chair of the Assembly shall notify all Parties of nominations received, together with copies of the formal written nominations submitted.

2 ELECTION PROCEDURES

2.1 Each candidate will be accorded a specified time period for a presentation to be made regarding her/his candidacy.

2.2 If there is only one candidate, the Assembly shall decide accordingly.

2.3 If there is more than one candidate, voting concerning the appointment of the Director General shall be by secret ballot conducted in-person only.

2.4 The Credentials Committee shall act as tellers for the ballot.

2.5 Before holding each ballot, each Party present shall receive a written numbered list of the names of all candidates standing in that ballot in alphabetical order, and their nominating Parties.

¹ Adopted by Assembly 14 (February 1999) subsequently amended by Assembly 18 (September 2006) and Assembly 22 (June 2012)

² Approved by Assembly 14 (February 1999) and subsequently amended by Assembly 18 (September 2006), Assembly 20 (September to October 2008), Assembly 22 (June 2012), Assembly 23 (November 2014) and Assembly 29 (December 2024)

2.6 In each ballot, each delegation may indicate the single candidate it supports from the list. Failure to do so shall be counted as an abstention.

2.7 A candidate who obtains two-thirds of the votes of Parties present and voting in the first or successive ballot shall be appointed as the Director General, by acclamation.

2.8 If, in the first ballot, no candidate is appointed in accordance with paragraph 2.7, a number of successive ballots shall be held in each of which the candidate who received the least number of votes in the previous ballot shall not be included in the list of candidates for the subsequent ballot.

2.9 If, after any ballot, there is a tie between two or more candidates having the least number of votes so that the candidate to be excluded from the next ballot cannot be determined, an intermediate ballot shall first be held among the candidates who have tied to determine which of them should be submitted to the next ballot. The candidate who receives the least number of votes shall be excluded from the next ballot.

2.10 If, after any ballot only two candidates remain, a further ballot shall then be held between these two candidates and the candidate who obtains a simple majority of the votes of Parties present and voting shall be appointed as the Director General, by acclamation.

2.11 If, after the further ballot referred to in paragraph 2.10, there is a tie between the two candidates, the Assembly shall consider the procedures to be adopted to appoint the Director General.

2.12 The Chair of the Assembly may allow such time as he/she considers necessary between ballots for consultations among Parties.

3 ASSEMBLY DECISION

The Assembly shall, in accordance with Article 11 of the IMSO Convention, appoint the Director General, by acclamation, with effect from the date indicated. The Assembly may also decide on an appropriate overlap period with the current Director General if not appointed for a further term. The Assembly shall note that the Remuneration and General Terms and Conditions of Employment for the Director General will continue to be based on those of the International Civil Service Commission (United Nations Common System of Salaries, Allowances and Benefits), at the level of USG in the UN Common System.

4 CONTRACT OF THE DIRECTOR GENERAL

The Assembly shall decide to authorize the Chair of the Assembly to sign the contract with the Director General on its behalf.

5 REAPPOINTMENT OF THE DIRECTOR GENERAL

5.1 Taking into account Article 12 of the IMSO Convention, at least one year before the expiration of the first term of office of the current Director General and at least nine months in advance of any session of the Assembly at which the reappointment of the Director General is to be considered, the Chair of the Assembly shall consult with the current Director General regarding her/his availability to serve for a further term.

5.2 The Chair shall inform all Parties of the outcome of the consultation process on the Director General's availability to serve for the second term and invite Parties to inform the Chair whether they would wish to nominate alternative candidates to the post of Director General. The Chair shall remind the Parties of the date of expiry of the term of office of the current Director General and indicate that it is therefore appropriate that the contract of the Director General be discussed at the forthcoming session of the IMSO Assembly, together with the dates of that session, and that a relevant Agenda item will be included in the Assembly Agenda.

5.3 The Chair shall request responses by a deadline which is six months in advance of the Assembly session.

5.4 No later than one month after the deadline for the receipt of any responses, the Chair of the Assembly shall notify all Parties of such nomination(s) received, if any, together with copies of the formal written nominations submitted.

5.5 The Assembly shall decide, in a closed session, restricted to Heads of Delegation, Chair, Vice-Chairs and Secretary only, in relation to the reappointment and contract of the Director General. If alternative candidates have been nominated, the election procedures set out in these Procedures shall apply.
